

# COURSE RESERVES

## WHAT IS COURSE RESERVES?

The University Library Course Reserves Department is an important faculty partner in assembling required materials in many formats and making them available for students. Our team manages all relevant copyright issues, including fees related to posting or distributing copyrighted materials in the Canvas Course Reserves system. This service saves time and money for faculty and students, with easy 24/7 access to online course materials and no costly coursepacks.

## WHY USE COURSE RESERVES?



### AFFORDABILITY

Students saved over **\$10,263** in required course materials in FY2024



### ACCESSIBILITY

Accessible PDFs and streaming videos



### ACCOUNTABILITY

Over **\$16,702** paid to provide copyright law compliance in FY2024



### AVAILABILITY

Available through Canvas 24/7

## WHEN SHOULD I SUBMIT COURSE RESERVES?

- ▶ Submit requests 24/7, 365 days/year
- ▶ Requests are processed in the order received
- ▶ For best results, submit four weeks or more in advance (items may need to be purchased)

## HOW DO I SUBMIT A COURSE RESERVES REQUEST?

- ▶ Check out our Course Reserves guide here: [instr.iastate.libguides.com/course-reserves/home](http://instr.iastate.libguides.com/course-reserves/home)

## FIND OUT MORE

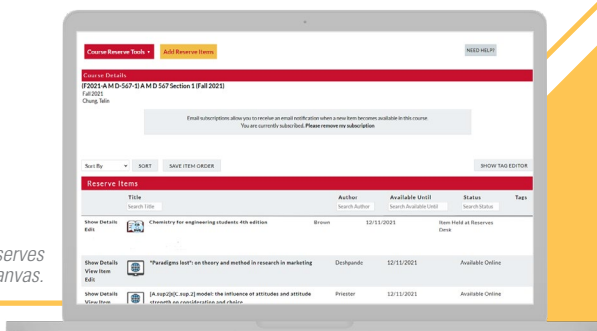
Course Reserves maintains a hard copy collection at the **Parks Library Main Desk**.



[ereserve@iastate.edu](mailto:ereserve@iastate.edu)



515-294-4958



Course Reserves Page on Canvas.